



EXECUTIVE HEADTEACHER: MRS. J BURGESS

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5th May 2023

Dear families

Proposed changes to the length of the school week

In March 2022, the Department for Education set out the government's expectations that all schools should deliver a minimum school week of 32.5 hours by September 2023.

Our school, along with a number of other schools in the local area and across the Trust, needs to make some minor changes to the school week in order to comply with this expectation.

We are, therefore, proposing that we make the following small and necessary changes to the school day from September 2023:

Year groups	Current start time	Current Finish time	Proposed change to start time from 4 th September 2023	Proposed change to finish time from 4 th September 2023
Nursery	Morning session 8.45 Afternoon session 12noon All day starting time 9.00	Morning session 11.45 Afternoon session finish 3pm All day finishing time 3pm	Morning session 8.45 Afternoon session 12noon All day starting time 9.00	Morning session 11.45 Afternoon session finish 3pm All day finishing time 3pm
Reception	Gate opens 8.45am Registration 8.50am	3.05	School opens at 8.45 with immediate registration	3.15pm
Key stage 1 Y1 and Y2	Gate opens 8.45am Registration 8.50am	3.15	School opens at 8.45 with immediate registration	3.20pm
Key stage 2 Y3, Y4, Y5 and Y6	Gate opens 8.45am Registration 8.50am	3.15pm	School opens at 8.45 with immediate registration	3.20pm

This information letter has also been sent to:

- The local authority
- Bus companies used to transport pupils to school
- Nearby schools that pupils' siblings may attend
- School staff
- After-school club and wrap-around care providers

We will work together to ensure that there is minimal disruption. I appreciate, however, that even small changes may affect you in terms of childcare or working arrangements. I would therefore like to invite you to give any feedback you would like to be considered to the Directors of Bishop Wilkinson Catholic Education Trust, Office HQ, Barmston Lane, Washington, SR5 3QE for consideration by Friday 26th May.

Following this period of consultation, a decision about the final plans will be communicated to you when we return after half term.

Yours sincerely

Mrs Burgess

Executive Headteacher