

St. Joseph's Catholic Primary School.



Work hard, love tenderly, walk humbly, trusting in God.

Online Safety Policy

The Governing Body of St Joseph's Catholic Primary School approved this policy on: _____

Mission Statement

Work hard, love tenderly, walk humbly, trusting in God.

Introduction

The Online Safety Policy covers online technologies and how to remain safe and be responsible when using devices. It covers accessing online resources through computers, tablets and any other internet enabled devices safely and effectively. It explains how to use these devices safely and appropriately. It explains how to report any concerns, both online and offline.

The purpose of this policy statement

The purpose of this policy statement is to:

- ensure that the safety and wellbeing of pupils is paramount when they are using the internet, social media or mobile devices
- provide staff and volunteers with the overarching principles that guide our approach to online safety
- ensure that, as an organisation, we operate in line with our values and within the law in terms of how we use online devices.

The policy statement applies to all staff, volunteers, pupils and anyone involved in St Joseph's activities.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England.

Our aims

- We aim to ensure that pupils never experience abuse of any kind.
- Pupils are able to use the internet for education and personal development, but safeguards are in place to ensure they are kept safe at all times.

We recognise that:

- the online world provides everyone with many opportunities; however it can also present risks and challenges.
- we have a duty to ensure that all pupils and adults involved in our school are protected from potential harm online
- we have a responsibility to help keep pupils safe online
- working in partnership with pupils, their parents, carers and other agencies is essential in promoting young people's welfare and in helping young people to be responsible in their approach to online safety
- all pupils, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, have the right to equal protection from all types of harm or abuse.

How pupils will be kept safe at St Joseph's

Pupils

- An Online Safety Co-ordinator is appointed
- A planned online-safety curriculum is provided. This involves a specific focus on online safety each half term
- Pupils are taught to be aware of the content they access
- Termly assemblies linked to online safety /Anti Bullying
- Pupils are helped to understand the purpose and need for the Online Safety Pupil Agreement (See Appendices 1 & 2)
- Pupils use websites that have previously been checked where use of internet is pre planned
- When pupils are completing research (UKS2), staff are vigilant in monitoring the content of the websites that pupils visit. This is limited to a selection of sites previously checked by staff
- Campaigns such as Internet Safety Day are carried out in school
- Pupils are supported and encouraged to use the internet, social media and mobile phones in a way that keeps them safe and shows respect for others
- Pupils have user names, logins and passwords that are used effectively

Parents/Carers

- Information is sent to parents regularly supporting and encouraging them to keep their children safe online
- Workshops/meetings are offered to enable parents to stay up to date with current advice
- Sign the Acceptable Usage Policy for Parents and Carers (Appendix 3) annually
- Campaigns such as Internet Safety Day provide useful online safety information

Staff

- Online safety training is made available to staff. This provides clear and specific directions on how to behave online.
- An audit (using 360 degree safe self-review tool) is carried out annually.
- New staff receive online-safety training as part of their induction programme.
- This policy is shared and discussed with staff.
- The Online Safety Co-ordinator provides advice / guidance / training to individuals as required.
- Procedures are in place to enable staff to respond appropriately to any incidents of inappropriate online behaviour, whether by an adult or a pupil.
- IT staff of Bishop Wilkinson Catholic Education Trust review and update the security of our information systems regularly.
- Personal information about the adults and pupils who are involved in our school is held securely and shared only as appropriate.
- Images of pupils, young people and families are used only after their written permission has been obtained, and only for the purpose for which consent has been given.
- Social media platforms are examined and risk assessed using a tool called Senso.

Reporting Procedures

Pupils are taught to report any issues or concerns to their class teacher or trusted adult.

Staff report any issues relating to online safety to a member of SLT. Incidents are logged on CPOMS.

Logs are maintained of concerns raised

Responding to online issues

If online abuse occurs, we will respond to it by:

- having clear and robust safeguarding procedures in place for responding to online abuse
- providing support and training for all staff and volunteers on dealing with all forms of online abuse, including bullying or cyberbullying, emotional abuse, sexting, sexual abuse and sexual exploitation.
- making sure our response takes the needs of the person experiencing abuse, any bystanders and our organisation as a whole into account.
- reviewing the plan developed to address online abuse at regular intervals, to ensure that any problems have been resolved in the long term.

Related policies

This policy statement should be read alongside our organisational policies and procedures, including:

- Safeguarding
- Behaviour
- Code of conduct

Contact details

Online safety co-ordinator

Name: Rebecca Morton

Phone/email: stjs@stjs.bwcet.com

Senior lead for safeguarding and child protection

Name: Mary Urwin

Phone/email: stjs@stjs.bwcet.com

NSPCC Helpline

0808 800 5000

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: 5th November 2024

Signed:

Date:



EYFS/ KS1 Online Safety Pupil Agreement

I keep safe online because...	
I check it is ok to use a website/game/app	
I think before I click on things	
I never share private information online	
I know online people are really strangers	
I am kind and polite online	
I tell a trusted adult if I am worried about anything	
My trusted adults are: _____	

Teacher	

My name:	Date:
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KS2 Online Safety Agreement	
I will be responsible for my behaviour when using the internet, including social media platforms, games and apps. This includes the resources I access and the language I use.	
I use websites and links that my trusted adult has told me I can use.	
I will not get involved with bullying or sharing inappropriate material online.	
I will not give out any personal information online, such as my name, phone number or address.	
I will keep others safe by talking to my trusted adults if a friend or person I know is being affected by things they see or hear online.	
I know that some websites and social networks have age restrictions, so I only visit internet sites that I know a trusted adult has agreed.	
I will not reveal my passwords or logins to anyone.	
I only communicate online with people I know and have met in real life, or that a trusted adult has allowed.	
I will not arrange a face-to-face meeting with someone I meet online unless I have discussed this with a trusted adult and are accompanied by them.	
If I am concerned or upset about anything I see on the internet or any messages that I receive, I know I can talk to my trusted adult.	

I have read and understood this agreement and understand that these rules are here to keep me safe. If I choose not to follow them, St Joseph's may contact my parents/carers.	
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Signed:	Date:
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St Joseph's

Catholic Primary School

Work hard, love tenderly, walk humbly: trusting in God.

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Digital technology is a crucial part of young people's lives in, and out of school and a valuable tool for learning. We are committed to helping our pupils stay safe online and use technology responsibly.

Our Acceptable Use Policy and Agreement for pupils ensures that:

- our pupils are responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- our school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

As a school, we will ensure that our pupils have good access to digital technologies to enhance their learning and, in turn, we expect pupils to be responsible users. A copy of the Online Safety Agreement (EYFS/KS1 & KS2) is attached to this permission form, to inform you of the school expectations of the pupils in our care.

Please sign the permission form below to show your support of the school in this important aspect of our work.

Parent/Carer's Name:
Pupil's Name/s:

As the parent / carer of the above pupil, I give permission for my son/daughter to have access to the internet ICT systems at school.

I understand that the school will take precautions, including monitoring and filtering systems, to ensure that pupils are safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and when using mobile technologies.

I understand that my child's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's online safety.

Signed:	Date:
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Thank you for your continued support.